

Established in 1920 and still privately held today, Wallenborn is a leading provider of transportation services and Europe's largest air-cargo road feeder services (RFS) operator. We are the market leader in major markets including Benelux, France, Germany, Italy and Scandinavia, and are proud to have the most extensive European network. Wallenborn has five focus areas of road transport: air cargo RFS, road freight, secure, temperature controlled, and outsize.

We have offices in 11 countries across Europe, plus operations in Dubai, and are ISO 9001-2015 certified.

We are currently looking for the following position:

Customer Service Employee

The position is based in Schiphol Zuid Oost, NL

As a Customer Service Employee you support our planning department before and after a transport order.

The Customer Service team consists of 5 persons who are working in different shifts.

On weekdays the shifts are between 07:00-20:00 and once every 5 weeks there is a weekend shift from 08:00-16:30. Every shift involves different tasks depending on the starting time, so not a single week is the same!

Your responsibilities:

- ✓ Order entry in our Transport Management System (TMS)
- ✓ Pre-facturation
- ✓ Consulting multiple client and internal systems for correct order entry
- ✓ Checking Airfreight manifests
- ✓ Enter loading, -offloading times in TMS
- ✓ Contact with clients by phone and email about shipment information (ETA, dimensions, special requirements etc)

Your qualifications:

- ✓ MBO education
- ✓ You have good organizational skills and you are able to work as part of young and motivated team
- ✓ Client friendly and result driver approach
- ✓ Experience in customer service /logistics
- ✓ Knowledge of Microsoft office
- ✓ Stress resistant
- ✓ Flexible and independent attitude

If you are interested in applying for this job, please send your application by email to dennis.smit@wallenborn.com.